

Marsden Valley Education Centre



BOOKING ENQUIRY FORM

<u>Teacher I/C</u>			
<u>School</u>			
<u>Name of Group</u>			<u>No. of students.</u>
<u>No. of students</u>		<u>Year group</u>	
<u>Preferred/ agreed Date of Visit</u>	<u>Alternative date.</u>		
<u>Contact Number</u>	<u>Phone</u>	<u>Email</u>	
	<u>Fax:</u>	<u>Cell:</u>	
<u>No. of additional adults (approx)</u>	<i>As a safety requirement all visiting classes are expected to bring at least 1 additional adult.</i>		
<u>Approx arrival time</u>		<u>Approx Departure time</u>	
<u>PROGRAMME CHOICE</u>	<u>KEY LEARNING OBJECTIVES</u>		
<u>Special requirements.</u> Curriculum, children with specific needs etc			
<u>Any Questions?</u>			

SEND:

ALL EMAIL ENQUIRIES WILL BE RESPONDED TO WITHIN 3 WORKING DAYS.
ONCE YOUR BOOKING HAS BEEN CONFIRMED YOU WILL RECEIVE YOUR PERSONAL DAY PLAN, RAMS AND TEACHER INFORMATION ON CD ROM FOR EASE OF DISTRIBUTION AMONGST STAFF.

